

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
February 4th, 2025, @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Hobbs. Present for the meeting were Mayor Hobbs, Alderman French, Alderman Crosslin, Alderman Anderson, Vice Mayor Messick, Alderman Parsley, Alderman Threet, Attorney Johnson, Executive Administrative Assistant Keele, MWSD Director Perry, Parks/Rec. Director Fox, I.S. Director Smotherman, MPD Chief Sipe, MPD Assistant Chief Floied, MFD Chief Chambers, MFD Assistant Fire Chief Hickerson, Public Works Director Gannon, Community Development & Zoning Director Brittany Fiske, Engineer Adam Carter, Coffee County Industrial Board Director Anne Majors, and other citizens. Absent was Finance Director Burrows. Meeting opened with a prayer by Pastor Welch and the pledge to the flag was spoken in unison. Mayor Hobbs called the meeting to order.

ROLL CALL:

Roll was taken via Open Meetings program. All BOMA members present.

MOTION TO APPROVE AGENDA

Alderman Crosslin made a motion and seconded by Alderman Hobbs. The motion passed 6-0.

APPROVAL OF MINUTES:

Alderman French made a motion to approve the 12-3-24 BOMA minutes. Alderman Crosslin seconded the motion and the motion passed 6-0.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: none

COMMENTS FROM MAYOR: Mayor Hobbs welcomed everyone and reminded the BOMA to speak into their microphones.

Safety Committee- Chief Chambers discussed a control burn of a home for training on Ragsdale Road. Chief Chambers stated Tyler Hickerson had been promoted to Assistant Fire Chief and Chief Training Officer. Chief Sipe recognized three officers who had just graduated the training academy. Chief Sipe discussed two new hires and the purchase of four new dodge durangos. Chief Sipe discussed an active shooter class. Next Safety Committee Meeting would be 2-10-25.

Finance Committee- Alderman Crosslin discussed key notes from the 1-21-25 Finance Committee Meeting.

Street Committee- Vice Mayor Messick discussed resolution C on tonight's agenda.

Water /Sewer Commission- Director Perry stated the next Water and Sewer Commission meeting would be 2-6-25. Director Perry discussed Dukes Roots Control contract through ARP funds. Director Perry discussed the TDEC ARP project was awarded to Norris Bros. Director Perry discussed a conversation with Coffee County Mayor Hunt regarding running water Cathy Ridge Road to Sixteenth Model Road.

Recreation Commission-Director Fox discussed the TDEC lighting grant was almost complete. Director Fox discussed WOLD engineering firm would be issuing a bid for recreation complex improvements. Director Fox discussed upcoming ball tournaments in March and April. Director Fox discussed AED devices being installed at the ball fields. Next commission meeting would be 2-14-25.

Tourism Development Commission- Vice Mayor Messick stated they did not meet in January.

Planning & Zoning Commission- Director Fiske stated next Commission meeting would be 2-17-25. Director Fiske discussed the hiring of a new Storm Water Program Coordinator.

Information Systems Committee- Director Smotherman discussed redesigning the City website, installing Paycom Kiosk. Next meeting 2-10-25.

Historic Zoning Commission-Director Fiske stated the next meeting would be 2-6-25.

RESOLUTIONS & ORDINANCES

Resolutions:

- a) A resolution authorizing a contract to purchase two (2) Ford Mavericks XL at a cost of Twenty-Six Thousand Two Hundred Ninety-Six and 00/100 Dollars (\$26,296.00) each, for use by the Codes Department; sponsored by Alderman Crosslin. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and after none called for the roll. The resolution passed 6-0.
- b) A resolution authorizing a contract to purchase a Ford 350 15-Passenger Van at a total cost of Fifty-Five Thousand Seven-Hundred and Twelve and 00/100 Dollars (\$55,712.00), for use by the Parks and Recreation Department; sponsored by Alderman French. Alderman Crosslin made a motion to approve and seconded by Alderman French. Mayor Hobbs opened the floor to discussion and after none called for the roll. The resolution passed 6-0.
- c) A resolution accepting Timber Circle in Forrest Ridge Subdivision as a City Street; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and after noon called for the roll. The resolution passed 6-0.

Ordinances:

- a) 2nd reading of an ordinance rezoning that property owned by Robert and Shonta Gilley, on Murfreesboro Highway and recently annexed into the City; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing. Alderman Threet asked if the property had been sold and Director Fiske stated yes. Mayor Hobbs called for the roll and the ordinance passed 2nd and final reading 5-1 with Alderman Anderson voting nay.
- b) 2nd reading of an ordinance rezoning that property owned by Donald Parker, on Sissom Lane and recently annexed into the City; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing, and after none called for the roll. The ordinance passed 2nd and final reading 5-1 with Alderman Anderson voting nay.
- c) 2nd reading of an ordinance rezoning property owned by Ronnie Randall on Belmont Drive from C-5 to R-3; sponsored by Alderman Anderson. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing. Alderman Threet asked what R-3 encompassed and Director Fiske answered the question. Mayor Hobbs called for the roll. The ordinance passed 2nd and final reading 5-1 with Vice Mayor Messick voting nay.
- d) 2nd reading of an ordinance to amend Manchester Municipal Code 18-201 relative to nonpayment of bills; sponsored by Alderman Anderson. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to a public hearing and after none called for the roll. The ordinance passed 2nd and final reading 6-0.
- e) 1st reading of an ordinance to abandon the City of Manchester's interest, if any, in an undeveloped right-of-way (unnamed) running between Lots #75 and #76 from the end of Lexington Circle and Skinner Flat Road as depicted on the plat of the Lexington Subdivision; sponsored by Vice Mayor Messick. Alderman Crosslin made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and Alderman Threet asked what the purpose for abandoning. Director Fiske stated the owner of lot 76 asked to abandon in order to expand. Mayor Hobbs called for the roll. The ordinance passed 1st reading 5-1 with Alderman French voting nay.

OLD BUSINESS-none

NEW BUSINESS

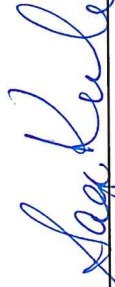
- Water & Wastewater Operations Manager Job Description- Alderman French made a motion to approve and seconded by Alderman Anderson. Mayor Hobbs opened the floor to discussion and called for the roll. The motion passed 5-0 with Alderman Parsley voting nay.
- 911 Board City Seat Applicants- Mayor Hobbs discussed the breakdown of the 911 Board and Manchester has 4 seats. Vice Mayor Messick made a motion to recommend both applicants Dr. Vanessa Green & Neal Simmons to vacant Manchester seats on the 911 Board and seconded by Vice Mayor Messick. The motion passed 6-0.

COMMENTS FROM BOMA: Alderman Anderson discussed the “Save the Bridge” effort of the Old Stone Fort State Park bridge.

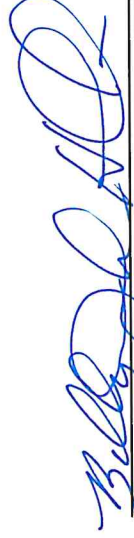
ADJOURNMENT:

- Being no further business to discuss, Mayor Hobbs asked for a motion to adjourn and Alderman French made the motion. The motion was seconded by Vice Mayor Messick. The motion to adjourn was passed 6-0. The meeting adjourned at 7:00 p.m.

SIGNATURES:



Executive Administrative Assistant Keele



Mayor Joey Hobbs